



Regional Response Team (RRT) Semi-Annual Report

Region:	Region 3	Calendar Year:	1 January – 31 December, 2017
USEPA RRT Co-Chair:	Kevin Boyd 	Email:	Boyd.Kevin@epa.gov
USCG RRT Co-Chair:	David Ormes 	Email:	David.T.Ormes@uscg.mil
USEPA RRT Coordinator:	Cindy Santiago	Email:	Santiago.Cindy@epa.gov
USCG RRT Coordinator:	David Pugh	Email:	David.E.Pugh@uscg.mil

A. Annual Meetings			
Dates	Location	# of Attendees	Website for presentations
1. 9-11 May 2017	Solomons Island, Maryland	86	https://www.nrt.org/meetings2017
2. 14-16 Nov 2017	Remote participation (dial in) Lancaster, Pennsylvania	2 73	https://www.nrt.org/meetings2017
	Remote participation (dial in)	2	

B. Activations / Notifications			
Dates:	27 Dec 2017	Event:	Motor Vessel (M/V) PACIFIC HURON Grounding
			ACT NOT
1.		Issue / Concern:	M/V Pacific Huron, loaded with soybeans, ran aground outside the channel in the Saint Lawrence Seaway. Unified command was set up to facilitate the response. Initial plan was to conduct lightering operations to lighten the vessel, freeing it from its aground position. The lack of barges available to respond required a different course of action, however. Instead of lightering, the vessel was listed to port to provide a more even keel position. Once the vessel was even keel, two Canadian tugs safely pulled the vessel free from its aground position. The vessel was safely anchored and class society, along with divers, conducted hull and propulsion surveys to ensure the vessel was seaworthy.
		Agencies Involved:	USCG Sector Buffalo, Saint Lawrence Seaway Development Corporation, Saint Lawrence Seaway Management Corporation
		Decisions Made:	Oil spill liability trust fund was opened for \$25,000 in the event a sheen or discharge was discovered.
		Dates:	2 Dec 2017
		Event:	M/V JUPITER N
			ACT NOT
2.		Issue / Concern:	Sector Hampton Roads received a NRC report for a discharge of 450 gal to 1 ton of high sulfur fuel oil from the M/V JUPITER N at Norfolk Southern Coal Pier. The spill occurred during a fuel transfer from a barge to the vessel's port tank, resulting in product discharging onto the vessel, the barge, and into the Elizabeth River. Pollution Responders arrived on scene and directed approximately 11,000 feet of boom to be deployed by the Responsible Party's (PR's) Oil Spill Response Organization (OSRO) (Coastal Services). The response took place between 2 December 2017 and 5 January 2018. Affected areas included the vessel, barge, immediate boomed-off area, Portsmouth Marine Terminal, and Hulls Creek. Shoreline Cleanup Assessment Team (SCAT), vessel inspection, and helicopter overflights identified areas where OSROs worked to remove oil from shoreline and affected vegetation after consultations.
		Agencies Involved:	USCG Sector Hampton Roads, Virginia Department of Environmental Quality (VDEQ)
		Decisions Made:	The NPFC claims processes was put in place with a notice of designation for the M/V in order to pay claims to those affected in the public and private sectors. The fund was accessed for \$5,000 to track USCG costs and facilitate opening of the claims process.

3.	Dates:	21 Oct 2017	Event:	Ames Tool Warehouse Fire, Parkersburg, WV			ACT	NOT	
	Issue / Concern:	USEPA assisted in providing air monitoring/air sampling at the scene of a large warehouse fire which started on 21 October 2017. USEPA deployed the ASPECT aircraft to assist with thermal imaging to locate hot spots. The fire burned for 8 days with a two-day watch period before the emergency was declared over. (Huntington/Central WV Subarea)							
	Agencies Involved:	West Virginia Department of Environmental Protection (WVDEP), Wood County, USEPA, Agency for Toxic Substances and Disease Registry (ATSDR), WV Bureau of Public Health							
4.	Decisions Made:	Determine the implications on public health and provide guidance for public health with respect to the combustion products.							
	Dates:	3 Oct 2017	Event:	Ashland Chemical Facility			ACT	NOT	
	Issue / Concern:	The Ashland Chemical facility in Philadelphia suffered a tank leak of approximately 50,000 pounds of phthalic anhydride into containment. The material was a pressurized and heated liquid that solidifies at standard temperature and pressure. Local authorities created a safety perimeter around the area and issued a shelter-in-place order. Philadelphia Office of Emergency Management (OEM) and Philadelphia HAZMAT coordinated response with representatives from Sector Delaware Bay on-site.							
	Agencies Involved:	USCG Sector Delaware Bay, Pennsylvania Department of Environmental Protection (PADEP), Philadelphia OEM							
	Decisions Made:	Once the area was deemed safe, the shelter-in-place order was lifted, and police presence was stood down. Clean-up is anticipated to be on-going due to the nature of removing the solid product from the containment area.							
5.	Dates:	Sep 2017	Event:	M/V ANNA MAERSK			ACT	NOT	
	Issue / Concern:	A 93,000 gross ton bulk carrier inbound to Savannah, GA was diverted to Sector Hampton Roads for safe harbor due to Hurricane Irma. The vessel sustained a pinhole leak that resulted in the discharge of 1,000 gallons of heavy fuel oil into a container hold. The vessel's response plan was enacted and contracted the NRC, who subcontracted Accurate Marine Environmental to respond.							
	Agencies Involved:	USCG Sector Hampton Roads, VDEQ							
	Decisions Made:	The cleanup plan consisted of maneuvering 100+ containers to different locations throughout the vessel and then off-loading ashore to NIT to be cleaned. This allowed contractors to address the oil in the hold as well as ensure that all contaminated containers were cleaned in accordance with state and federal regulations. Applied lessons learned from the HANJIN MIAAMI, February 2015: the responders were aware of the potential violation of the Jones Act, and were able to push a more realistic timeline to the vessel and Port for cleanup operations.							
	Dates:	Sep 2017	Event:	Deployment for Hurricanes Maria and Irma to Puerto Rico and U.S. Virgin Islands (USVI)			ACT	NOT	
6.	Issue / Concern:	USCG and USEPA continue to support the Federal Emergency Management Agency's (FEMA) assistance to the governments of Puerto Rico and the USVI in the aftermath of hurricanes Maria and Irma.							
	Agencies Involved:	USEPA, FEMA, United States Army Corps of Engineers (USACE), USCG, Puerto Rico Aqueduct and Sewer Authority (PRASA), Puerto Rico Department of Health (PRDOH)							
	Decisions Made:	USEPA is focused on environmental impacts and potential threats to people's health caused by Hurricane Maria, as well as the safety of those in the affected areas. The priority is getting clean drinking water to residents; and includes sampling, analysis and lab support, and getting wastewater systems up and running. USEPA's missions also include the collection of household hazardous waste, oil and chemical spill response, oil and chemical facility assessments, and debris management. Regional participation ongoing.							

	Dates:	21 Aug 2017	Event:	Fishing Vessel (F/V) ESS ENDEAVOR	ACT	NOT
	Issue / Concern:	Sector Delaware Bay responded to a potential blister agent exposure onboard the F/V ESS ENDEAVOR which had recovered and returned discarded military munitions offshore prior to mooring in Atlantic City, New Jersey. Although the response was located in Region II, the catch from the F/V had been transported to Seawatch in Delaware.				
7.	Agencies Involved:	USCG Sector Delaware Bay, United States Food and Drug Administration (FDA)				
	Decisions Made:	After testing was completed to determine the vessel was clear of contamination, conference calls with stakeholders led to the recommendation that the catch be destroyed rather than go to market, which was ultimately the chosen course of action.				
	Dates:	3 Aug 2017	Event:	Jones Falls (FPN P18001)	ACT	NOT
8.	Issue / Concern:	Sector Maryland-National Capitol Region (NCR) Incident Management Division (IMD) Staff responded to an NRC report of an unknown sheen in Baltimore Inner Harbor, near Pier 6. Source was determined to be coming from an outfall near Jones Falls. Maryland Department of Environment and IMD personnel investigated potential sources, and identified the source as Non-PCB mineral oil released from an electrical transmission cable into a substation; and thence into the water near Jones Falls.				
	Agencies Involved:	USCG Sector Maryland-NCR, Maryland Department of the Environment (MDE)				
	Decisions Made:	Baltimore Gas and Electric staff were notified and took over cleanup and response efforts.				
	Dates:	3 Aug 2017	Event:	PC Aviator (FPN P17016)	ACT	NOT
9.	Issue / Concern:	Sector Maryland-NCR's IMD received information that the 47-foot Pleasure Craft AVIATOR (MD 9287 AX) had sunk at the pier located in Chester Cove Marina on the Patapsco River in the Baltimore Harbor. After multiple attempts to contact the owner, the Oil Spill Liability Trust Fund (OSLTF) was opened with an initial ceiling of \$25,000. The vessel was discharging a significant amount of product, causing a red colored slick within the entire area enclosed by the harbor and sausage booms placed around the vessel.				
	Agencies Involved:	USCG Sector Maryland-NCR, MDE				
	Decisions Made:	Due to the size and wooden construction of the vessel, air bags were determined to be ineffective. On 4 August 2017, the vessel was lifted using a crane barge; 300 gallons of fuel was removed from the two fuel tanks and the oil siphoned from the engine. Upon completion of the removal operations the crane released tension, whereupon the vessel once again settled to the sea bottom adjacent to its slip.				
	Dates:	Aug 2017	Event:	Deployment for Hurricane HARVEY, Texas	ACT	NOT
	Issue / Concern:	Received Mission Assignments for USCG and USEPA personnel				
10.	Agencies Involved:	USCG, USEPA, Texas Commission on Environmental Quality (TCEQ), General Land Office (GLO), Texas National Guard - 6th Civil Support Team, Arkansas National Guard - 61st Civil Support Team, Oklahoma Task Force 1, Texas State Guard Engineering Group				
	Decisions Made:	Ongoing response actions.				

11.	Dates:	Aug 2017	Event:	Oxen Creek UST Response (PFN 17017)			ACT	NOT
	Issue / Concern:	USEPA FOSC supported Sector Maryland-NCR and the District of Columbia Department of Energy and Environment (DCDOEE) to locate the source of sheening along the Potomac River in August 2017. The source of oil was determined to be two 10,000-gallon tanks that were determined were out of service for some time and discharging into Oxon Cove and Potomac River.						
	Agencies Involved:	Sector Maryland-NCR, USEPA-Washington DC Extended Subarea, DCDOEE, DC Fire						
	Decisions Made:	Due to lack or identifiable RP, the Sector opened the OSLTF with an initial ceiling of \$125,000. Due to the shallow water depth and remote shore location, manual recovery with sorbent material was the only effective response strategy. DOEE and IMD obtained maps of the storm drain and sewer systems near the outfall and began looking for a source under relevant manholes, with no success. Significant rain events occurring over the weekend of 19-20 August brought further discharges of oil from the outfall, indicating that this likely was not from a single one-time source. As the owner of the abandoned tanks, the DC Government took over actions as the RP and began efforts to remove the tanks on 2 October 2017. During excavation, additional uncharted tanks were discovered, totaling two 20,000-gallon double-walled fiberglass tanks and two 10,000-gallon steel tanks.						
12.	Dates:	Jun 2017	Event:	Penn Carbose Site, Somerset PA			ACT	NOT
	Issue / Concern:	USEPA FOSC initiated an Emergency Response at the Penn Carbose Site in Somerset, Somerset Co, PA. The Site is a former manufacturing facility that produced sodium carboxymethyl cellulose. The building had many containers of raw materials (acids and bases), production materials, and product materials throughout the building. A lab in the building had numerous containers containing acids, sodium hydroxide, flammable compounds, and unknown materials. There were also several vats containing unknown liquids.						
	Agencies Involved:	USEPA-Southwest PA/Wheeling Subarea, PADEP, local responders						
	Decisions Made:							
13.	Dates:	11 May 2017	Event:	Wolfsnare Creek			ACT	NOT
	Issue / Concern:	US Naval Air Base Oceana reported a JP-5 fuel discharge of approximately 94,000 gallons through a tank vent into the London Bridge Creek travelling to Wolfsnare Creek. The Navy hired HEPACO Emergency Services to conduct cleanup operations: Vacuum Trucks, absorbents, and underflow dams were utilized in the response. A Unified command (UC) was established which consisted of the Navy (Base/NOSC), City of Virginia Beach, VDEQ and the USCG. The UC determined that affected residents would have the choice to voluntarily evacuate until cleanup efforts were completed. The OSLTF was opened to facilitate PRFAs and contracting of hotel rooms for affected residents. Approximately 525,700 gallons of oil mixture, 350 75-gallon drums of sorbent, and 913 tons of contaminated soil was recovered and removed. 54 families, totaling 185 people, occupied 69 rooms. Per diem was ultimately reimbursed through Navy funds. Wildlife Impacted – 1,449 (mostly fish). 19 birds and reptiles were treated and released.						
	Agencies Involved:	USCG Sector Hampton Roads, NOAA SSC, USEPA, USDA, Tri-state, VDEQ, VDEM, CG PIAT, CG IMAT and the Atlantic Strike Team assisted						
	Decisions Made:	Challenges included: Air monitoring and what the readings meant to the public; NIOSH standards of 14 parts per million (ppm) were adopted as safe – but it applies to workers using an 8-hour day / 40-hour work week – was it safe for residents? ATSDR and NIOSH standards were used to determine the minimum level risk for public. Voluntary relocations for affected residents – US Navy had to get approval from Secretary of the Navy – OSLTF was used to provide funding initially; Emergency phase versus remediation phase; media / public relations; ICP staffing – Navy was unable to provide the requested personnel for the						

		response ICP (LOGS, FSC, SOFR, Wildlife, DOCL) so USCG opened OSLTF to bring in IMAT, Strike Team, and other personnel. The command post movements were handled by the City of Virginia Beach—3 locations were used over the course of the response. The State Historic Preservation Officer was involved due to shard identification during the response.			
	Dates:	1 May 2017	Event: F/V JENNIFER LYNN	ACT	NOT
	Issue / Concern:	The 35-foot fishing vessel, the JENNIFER LYNN sunk at the pier and was reported to be discharging fuel into the Tred Avon River, a U.S. navigable waterway. Sector Maryland-NCR Pollution Responders were dispatched and met with members from Maryland's Natural Resources Police (MNRP) and MDE. Initially the vessel represented a low risk and discharged a negligible amount of unrecoverable sheen. The vessel was boomed off with sorbent material by MDE while attempts were made to identify the vessel's owner.			
14.	Agencies Involved:	USCG Sector Maryland-NCR, MNRP, MDE			
	Decisions Made:	On 4 May 2017, the vessel status had changed, and was now discharging a recoverable amount of product. Sector Maryland-NCR responders returned and determined that a Federalized response was necessary because the owner was currently incarcerated and did not have the means to remove the threat. The OSLTF was accessed with a ceiling of \$25,000 and Miller Environmental Group was hired to conduct cleanup operations. Vessel was refloated using airbags and 140 gallons of oily waste was removed from vessel.			
	Dates:	May 2017	Event: Aliquippa Tin Mill Site, Aliquippa, Beaver County, PA	ACT	NOT
15.	Issue / Concern:	The Aliquippa Tin Mill Site is the location of an oil spill that is impacting the Ohio River. PADEP was notified of an oil spill at the Site at the end of May 2017 where they discovered heavy fuel oil releasing from an outfall at the former Aliquippa Tin Mill Site which had contaminated approximately 300 feet of shoreline. USEPA requested funding from the National Pollution Fund Center (NPFC) and provided it to PADEP for defensive actions and cleanup of the spill.			
	Agencies Involved:	USEPA, PADEP, NPFC			
	Decisions Made:	PADEP has been conducting defensive actions while pursuing enforcement actions with the Property Owner. As of the end of December 2017, PADEP has transferred actions to an USEPA lead response. (Southwest PA/Wheeling Sub-Area)			
	Dates:	8 Apr 2017	Event: Boat Fire and Fuel Leak	ACT	NOT
	Issue / Concern:	Received report of vessel discharging contaminated water to keep the vessel afloat. Visited the site, observed commercial fishing vessel with continuous gas-powered pumps removing water. Tarp secured around hull to keep afloat.			
16.	Agencies Involved:	VDEM, VDEQ, USCG Sector Hampton Roads			
	Decisions Made:	9 April 2017 visited site with USCG, discussed operation and gave instructions to owner. 2334 hours received report of vessel fire with fuel release at the site, 1 fatality on board.			
	Dates:	5 Apr 2017	Event: Clinton, MD F-16 Crash	ACT	NOT
	Issue / Concern:	Sector Maryland-NCR IMD responded to an F-16 crash which occurred in Clinton, MD. Upon arrival, IMD response personnel learned that shortly after takeoff, the pilot was forced to eject, causing the aircraft to go down in a wooded area. IMD worked with the DC Air National Guard and the local fire department's Incident Commander to help ensure a missing 700-pound fuel tank had not made waterway impact.			
17.	Agencies Involved:	Sector Maryland-NCR, MDE, DC Air National Guard			
	Decisions Made:	IMD responders provided all requested assistance to the DC Air National Guard.			

18.	Dates:	Apr 2017	Event:	Milvale Oil Spill	ACT	NOT	
	Issue / Concern:	USEPA responded to an oil spill in Milvale, Columbia County, PA at the request of PADEP. The spill was from two aboveground storage tanks which released home heating oil into a pond that discharges to Little Fishing Creek, a tributary to the Susquehanna River. Little Fishing Creek was near flood stage at the time of the response.					
	Agencies Involved:	PADEP, USEPA-Northcentral PA Sub-Area					
19.	Decisions Made:	The cause of the release was unknown and the property was being considered a crime scene at the time of the release. USEPA responded and deployed boom where the pond discharges to Little Fishing Creek and collected any recoverable material.					
	Dates:	Apr 2017	Event:	F/V OCEAN VIEW (Clean up and Fuel recovery operations)	ACT	NOT	
	Issue / Concern:	In cooperation with our state partners, VDEQ and Virginia Marine Resources Commission (VMRC), Sector Hampton Roads oversaw the cleanup and removal of 800 gallons of diesel from the sunken 45-foot fishing vessel in Guinea, VA.					
20.	Agencies Involved:	VDEQ, VMRC, and USCG Sector Hampton Roads					
	Decisions Made:	VDEQ utilized their emergency funds to hire a contractor to remove fuel from the vessel and worked with the RP to clean the immediate vicinity of diesel.					
	Dates:	Apr 2017	Event:	Sunken Vessel Fuel / HAZMAT removal	ACT	NOT	
21.	Issue / Concern:	Sector Hampton Roads assisted VMRC with an assessment of a sunken 28-foot sailing vessel in Lockies Creek, VA. This vessel had been sunken in the channel for many years with reports of sheens periodically coming from the area.					
	Agencies Involved:	USCG Sector Hampton Roads, VMRC					
	Decisions Made:	FOSCRs opened the Oil Spill Liability Trust Fund and hired HEPACO and Seaward Marine Diving to assess the vessel and remove any remaining fuel or HAZMAT.					
22.	Dates:	2 Mar 2017	Event:	M/V AUSTIN C SETTOON Racine Dam event	ACT	NOT	
	Issue / Concern:	The M/V AUSTIN C SETTOON was transiting downbound on the Ohio River pushing three red flag barges (90,000 bbls of natural gas condensate) during high river water conditions. While entering Racine Lock's main chamber (mile marker 237.6) at approximately 5:30 AM, the aft end of the tow was set away from the river bank causing the tow to collide with the lock wall and break apart. The M/V AUSTIN C SETTOON and two barges broke away from the lead barge and came to rest on the dam, leaving the lead barge in the lock chamber. River conditions remained too swift/high to retrieve the tow/barges for 3 days. Approximately 44 hours after the initial incident, the M/V AUSTIN C SETTOON went under the Racine Dam roller gate, emerging downstream and came to rest on the backside of the dam.					
	Agencies Involved:	USCG MSU Huntington, WVDEP					
23.	Decisions Made:	All vessels were safely retrieved. There were no injuries or pollution as a result of the incident; only the towboat received significant damage to the superstructure.					
	Dates:	20 Feb 2017	Event:	Gloucester, VA Fuel Release	ACT	NOT	
	Issue / Concern:	Responded to report of sunken 100-foot commercial vessel. Area was boomed off, containment effective. RP requested permission to handle clean up.					
24.	Agencies Involved:	USCG Sector Hampton Roads, VADEM, and VDEQ					
	Decisions Made:	After one-day, RP could not demonstrate ability or equipment resulting in initiation of emergency contract. State-lead contractors had limited capability for open water responses.					

E. Best Practices and Lessons Learned by the RRT (which may help other RRTs)

1. Revitalization of workgroups and projects is necessary to keep the Region up to date and effective.
2. Combination of training, exercises, and presentations needs to be balanced with working meetings.
3. Lessons learned, significant incident debriefs, and after actions reporting are important and time should be made available during every meeting.
4. RRT notification, activation, and table top exercises are in a 3-year cycle.
5. Email notifications should also be followed up with texting. Most agency personnel are limited in email responses to active work hours (M-F); typically, members of the standing RRT have their phones with them 24/7.

F. Federal, State, and Local Planning and Coordination Efforts

1. Contingency Planning.
 - a. Regional Contingency Plan – existing plan is currently undergoing an update by the RCP Re-write Workgroup. Utilizing new RCP outline; approved by RCP Re-write Workgroup. Target date for first draft to be presented to the RRT3 Standing Members was the November 2017 RRT3 Meeting. Revisions are ongoing.
 - b. Inland Area Plan – Region 3 maintains an inland area plan for all USEPA jurisdictional response zones. The IAP is composed of 15 volumes:
 - i. The plan was promulgated in 2015
 - ii. Exercising the plan took place in 2016
 - iii. The USEPA Region 3 OSC Planning Dashboard / Viewer (www.eparm.net/R3IACP/Default.aspx) continues to be updated
 - iv. Geographic response strategy templates have been developed for data collection and incorporation into the IACP utilizing the ICS 204 – Assignment List format for data display.
2. Coordination with LEPCs. Region 3 is stressing LEPC involvement in RRT meetings, through remote/distance participation, where applicable.

G. Challenges and Issues (and Operational Requirements Which May Require NRT Attention)

1. **Federal Budget and Scheduled RRT Meetings.** Budget limitations and requirements for the use of the USCG facility reservations system are restricting coordination and ability to book meeting locations. Members need 6-8 weeks to process travel requests. Resolution is to send save the date notifications once date and approximate location is identified; hotel and other logistical information can be provided once arrangements are finalized.
2. **Attendance.** Attendance by Standing Member Agencies is being affected by current budgetary situations. For example, there are limits on the number of USEPA personnel who can attend and the Department of Interior (DOI) representatives are currently not allowed to travel; other agencies are limiting travel as well. Their participation is critical to the RRT as a whole and every effort should be made to encourage Administrators to allow their attendance for face-to-face meetings. Relationships are critical.
 - a. To address this in the interim, every RRT meeting should ensure that remote/distance participation is made available for every component of the face-to-face RRT meetings. Adobe Connect and dial-in options have been made available.
 - b. Strict adherence to announced agendas should also be met when remote/distance participation is included.
 - c. Requiring in-room participants to utilize microphones during discussions also allows remote/distance participants to follow the conversations.
3. **Notification for RRT 3 Member Activation** (Standing or Incident-specific). Email notifications should be followed up with texting. Most agency personnel are limited in email responses to active work hours (M-F); typically, standing and incident-specific RRT members have their phones with them 24/7.
4. **NRT Guidance requested.**
 - a. Consultation. Not every state utilizes the USFWS IPac system for threatened and endangered species and their critical habitats. For example, Pennsylvania utilizes a different system than the IPac; the Region 3 OSC Planning Dashboard utilizes the IPac system.

C. RRT Exercises			
	Dates: 7 Apr 2017	Event:	RRT3 Notification Drill (email)
	Agencies Involved:	All Standing members and agencies	
1.	Summary of exercise:	Ninety-six individuals from 14 federal agencies, 6 states/commonwealths/district were contacted via email in RRT3 Notification Drill and were asked to verify their contact information. Results: 51% responded; 42% did not reply; 7% were undeliverable. RRT3 standing list was updated. Recommendation: email and text for future RRT3 events. DOD contacts are not up to date. Next Training: RRT3 Activation Drill; potential dates July – October 2017 prior to next RRT3 meeting in November 2017.	
	Dates: 7 Nov 2017	Event:	RRT3 Notification Drill (Call in required)
	Agencies Involved:	All Standing members and agencies	
2.	Summary of exercise:	Fifty-seven individuals from 14 federal agencies, 6 states/commonwealths/district were contacted via email and text in RRT3 Notification Drill and were asked to call into a central number to participate in a drill call. Results: 58% responded; 42% did not reply; 0% were undeliverable. RRT3 standing list was updated. Recommendation: USCG Sector participation was minimal; better contact information for notification to be identified. DOD contacts are still not up to date. Next Training: RRT3 Activation Drill; potential dates April 2018 prior to next RRT3 meeting in May 2018.	
	Dates: Various during calendar year 2017	Event:	Government Initiated Unannounced Exercises (GIUEs) at marine terminal facilities located in Sector Delaware Bay, Sector Maryland-NCR, Sector Hampton Roads, Sector Buffalo*, Sector North Carolina*, MSU Pittsburgh, and MSU Huntingdon. (*these data are reported in other RRT reports)
3.	Agencies Involved:	USCG, USEPA, State environmental agencies in which the marine facility was located. Sector Delaware Bay: four (4) successful Sector Maryland – NCR: one (1) successful GIUE (May) Sector Hampton Roads: two (2) successful GIUEs (March) MSU Pittsburgh: four (4) successful GIUEs; continues to partner with USEPA III and Region V MSU Huntingdon: one (1) successful GIUE (May)	

D. Changes in RRT Leadership			
Agency		Outgoing Personnel	Incoming personnel
1)	District of Columbia, HSEMA	N/A	Timothy Spriggs – Primary state agency representative Other alternates named
2)	Maryland MDE	N/A	Geoffrey Donahue – Primary State agency representative
3)	Virginia Dept. of Emergency Management	Wade Collins	Tom Jordan – Primary state agency representative
4)	Virginia Dept. of Environmental Quality	Beth Lohman	Wade Collins – Alternate state agency representative
5)	West Virginia Dept. of Environmental Protection	N/A	David Wheatcraft – Alternate state agency representative Other alternates named
6)	USCG, Sector North Carolina	CAPT Patricia Hill	CAPT Bion Stewart, Sector Commander
7)	NOAA, Scientific Support Coordinator – West Virginia and Western Pennsylvania (USCG D8 and D9)	Adam Davis (District 8)	LT Mike Doig (D8 and D9)

- b. Social Media Concerns. Social Media policy, PIO requirements, and guidelines at the RRT level. Currently, RRT3 does not have a social media site.
- c. Documents Retention. Guidance on schedules for maintenance of guidance documents that may be outdated.
- d. Are RRT Documents subject to FOIA/Right-to-Know? They are public documents, but are they FOIAABLE? Who is the document owner? (USCG or USEPA or both?)

Region III Regional Response Team Meeting Solomons Island, Maryland May 9-11, 2017

Highlights, Action Items, Potential Agenda Topics, Upcoming
Meeting Dates

General Information to Website

The following documents are posted on the RRT3 Website (located in RRT3 Meetings 2017 under the “Documents” Tab under “05-2017 Meeting”):

1. Final Agenda.
2. List of Attendees (sign-in sheets).
3. This PowerPoint Summary of the Meetings.
4. Training Opportunities & Presentations List.
5. Summary of Agency Report-Outs.
6. Presentations.
7. Meeting Handouts.

[\(www.nrt.org/Meetings2017\)](http://www.nrt.org/Meetings2017)

General Agenda

Tuesday, 05/09/2017:

- Inland Area Committee Meeting.
- Workgroup Working Meetings.

Wednesday, 05/10/2017:

- Training Workgroup.
- Presentations and Panel Discussion.
- Executive Committee Meeting.

Thursday, 05/11/2017:

- Standing RRT3 Meeting and Report-Outs.
- Presentation – Non-floating Oils Training and How Relates to RRT3.

Tuesday Topics

May 9, 2017

Inland Area Committee (IAC)

Debbie Lindsey (EPA) - Chair; Robin Dermigny & Debbie Scholz (START Contractors)

- “Region 3 Inland Area Committee Meeting” - presented by Deborah Lindsey, EPA - addressed the following:
 - RRT3 E-mail Notification Drill Summary & Review (provided in slides).
 - Update on NRT Area Planning Workgroup.
 - RRT3 Guidance for Use of Products During Inland Spill Response and Shared Responsibility.
 - Provided review and discussion of Geographic Response Strategy (GRP) development for inland areas.
 - HANDOUTS include Data Collection Sheet and Example ICS-204.
 - DISCUSSION - Responsibility for closing Rivers during Response? USCG vs. USACE vs. State/Commonwealth.
- PRESENTATION: “Potomac River Mystery Sheen Response” - presented by Charlie Fitzsimmons, EPA.

IAC, Continued

- Proposed IAC Activity Timeline:

IAC Action Items in Queue	Target Timeline
Review and Update RRT3 Guidance for use of products during spills in inland and areas of shared responsibility - Coordinate with Spill Response & Countermeasures (SRC) and Information Management & Outreach (IMO) Workgroups.	May 2017; Continuing
Review to ensure Inland Area Contingency Plan (IACP) - content consistent with NRT Area Planning Requirements.	November 2017
Development of outreach and resources for LEPCs (Dashboard and area planning fact sheets) - Coordinate with IMO Workgroup.	November 2017
Coordinate with SRC Workgroup to develop booming strategies in tidal areas, including rail/water and pipeline/water nexus points.	Continuing

Regional Contingency Plan (RCP) Re-Write Workgroup

Chair – Dave Ormes (USCG D5); Robin Dermigny (START Contractor)

- RCP Re-write Workgroup Membership:
 - Attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Worked on the first draft of the RCP document:
 - Focused primarily on Table of Contents.
 - **ACTION ITEMS** include:
 - Submit 2 sections at a time of the Draft RCP to the workgroup members for review / comment.

Regional Contingency Plan (RCP) Re-Write Workgroup, Continued

- Proposed RCP Re-write Workgroup Activity Timeline:

RCP Re-write Workgroup Action Items in Queue	Target Timeline
Revise / Update RRT3 Regional Contingency Plan - First Draft.	November 2017 <i>Tentative</i>
Develop Wildlife Response Guidelines - First Draft.	After Completion of RCP Draft
Implementation of the "Best Practices for Migratory Bird Care During Oil Spill Response."	After Completion of RCP Draft
Develop Monitoring Requirements for response options (Dispersants, ISB, etc.) using SMART and API Joint Industry Task Force (JITF) recommendations.	After Completion of RCP Draft

Consultation, Natural Resources, & Damage Assessment (CNRDA) Workgroup

Co-Chairs: Frank Csulak (NOAA) & Susan Lingenfelter(USFWS); Michelle Dallessandro (START Contractor)

- Attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Addressed:
 - Endangered Species Act Matrix for Region 3 - Frank Csulak, NOAA, SSC.
- PRESENTATION: "UPDATE on the NRT Consultation Subcommittee" - Presented by LCDR Stacey Crecy, USCG.

CNRDA Workgroup, Continued

- Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup Action Items in Queue	Target Timeline
Develop Draft Endangered Species Consultation Matrix.	June 2017 <i>Tentative</i>
Review/Update Dispersant Pre-authorization & DEEP document.	May 2017
Produce Biological Assessment for Federal Waters - Combined effort with RRT1 and RRT2 (Awaiting NRT guidance; due by end of calendar year).	November 2017
Review/Update In situ Burning Pre-authorization (On Water)	TBD
Develop RRT3 Guidance for use of: in situ burning (inland/wetlands); bioremediation; surface washing agents; and solidifiers	TBD

CNRDA Workgroup, Continued

- Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup Action Items in Queue, continued	Target Timeline
NHPA Section 106 Guidelines (Modify and Adopt from RRT2).	On hold
Conduct Tribal Consultations with Federally recognized Tribes and Tribes with interests in the Region.	On hold
Address updates to ESA/EFH Consultation Requirements.	On hold
Further define National Pollution Fund Center and response funding. Pollution Removal Funding Authorization (PRFA) versus Interagency Agreement (IAA).	TBD
Review Wildlife Annex for response operations versus NRDA actions - different pots of funding	TBD

Spill Response Countermeasures (SRC) Workgroup

Co-Chairs - Billy Martin (EPA) & Dave Pugh (USCG); Debbie Scholz (START Contractor)

- Attending and current list of SRC members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Worked on the first draft of the *Region III Guidance Document on Disposal of Contact Water*.
 - **ACTION ITEMS** include:
 - Debbie Scholz to incorporate agreed upon changes and revisions into working document - *completed*.
 - Debbie to send out Doodle poll to schedule a working meeting(s) via conference call to finalize the document - *completed*.
 - Conduct document review and finalization.
 - Submit to Executive Committee at November 2017 for consideration and recommendation for adoption by the Standing Committee.

SRC Workgroup, Continued

- PRESENTATIONS:

- “Halen Hardy Tools for Response” – Presented by Keith Miller, Halen Hardy.
- “Imbiber Beads® vs. Polypropylene” – Presented by Michael Iafrate, Imbibitive Technologies.

SRC Workgroup, Continued

- Proposed SRC Workgroup Activity Timeline:

SRC Workgroup Action Items in Queue	Target Timeline
Review and Update RRT3 Guidance for Disposal of Contact Water.	May 2017; Continuing
Review and Update RRT3 Surface Washing Agents Guidance - Workgroup Co-chairs are conducting additional research into this document before bringing it to the SRC Workgroup members for review/comment.	November 2017; <i>Tentative</i>
Participate with CNRDA Workgroup for the development and finalization of the Joint RRT I, II, and III <i>"Biological Assessment and Essential Fish Habitat Evaluation Use of Oil Spill Dispersants and In-situ Burning as part of Response Actions Considered."</i>	November 2017; <i>Tentative</i>

SRC Workgroup, Continued

- Critical topics remaining in queue:
 1. RRT3 Dispersant Pre-authorization MOU and (Dispersant Employment Evaluation Plan (DEEP) - awaiting guidance from Co-chairs.
 2. RRT3 In-Situ Burning Pre-authorization and Guidelines (inland, wetlands, and on water).
 3. RRT3 Bioremediation Guidelines.
 4. Booming strategies for tidal and inland areas with rail/water and pipeline/water nexus points - **underway by IAC Workgroup** - to review concept documents.

Information Management & Outreach (IMO) Workgroup

Chair: Maryann Toniazzo (GSA); Robin Dermigny (START Contractor)

- IMO Workgroup attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Worked on:
 - Reviewed and edited Draft Plan.
 - Visited the RRT3 websites to evaluate layout and existing documentation provided.
 - Discussed how to incorporate social media into plan - need guidance from RRT Co-Chairs/NRT. Do not have a social media site.

IMO Workgroup, Continued

- **ACTION ITEMS** include:
 - Robin Dermigny to email 3rd revision of plan to IMO members for review. (Meet via webinar to review).
 - Need to determine whether NRT requires a document retention schedule.
 - Should there be a file plan (included in the IMO Plan) or does NRT have one?
 - Would RRT3 workgroup products be subject to FOUO? All should be public under Freedom of Information, minus contact information.
 - Begin updating Agency Fact Sheets.

IMO Workgroup, Continued

- Proposed IMO Workgroup Activity Timeline:

IMO Workgroup Action Items in Queue	Target Timeline
Develop Information Management Plan.	November 2017 <i>Tentative Completion</i>
Revise RRT3 new website as follows: <ul style="list-style-type: none">Update information.Establish consistent format / look for all products by workgroups / committees.	Underway/Continuing
Determine what information is missing from website and make it available.	Underway/Continuing
Update Agency fact sheets and information.	Underway/Continuing
Develop dissemination and education materials for stakeholders on RRT3 and planning/response communities, etc.	On Hold

Executive Order 13650 - Improving Chemical Facility Safety & Security

Tri-Chairs - Bill Steuteville (EPA), Adam Hamrick (OSHA) & Garrett Hanson (DHS)

- EO 13650 contacts and documents are provided on the Region 3 Executive order 13650 Chemical Facility Safety and Security website: www.nrt.org/R3EO13650
- Tri-Chair members met during Workgroup Working Meetings. Report-Out provided during Thursday Standing Meeting:
- OSHA:
 - Sharing PSM inspection schedule and results with Tri-Chairs.
 - Meet quarterly, including PHMSA, USCG, FBI, ATF, and others.
 - Focus 4 Campaign addresses Struck-by, Electrical, Caught In-Between, and Fall safety topics for Tool Box Talks. Posted on website: <https://www.nrt.org/ResponseTools-FactSheets>.

EO13650 - Improving Chemical Facility Safety & Security, Continued

- DHS:
 - The Region 3 Executive Order 13650 Implementation Plan and Standard Operating Guide (SOG) was selected as the first to be reviewed by the White House.
 - To be used as the template for other regions to develop SOGs for their region.
 - Posted on website: <https://www.nrt.org/ResponseTools-FactSheets>. Under "Documents."
- EPA:
 - Workshop held in November 2016 was well received.
 - Cannot afford to visit LEPCs individually - looking for regional opportunities.
 - Upcoming Inspector Awareness Training (11/8/2017). Welcome RRT3 and local participants.

Wednesday Topics

May 10, 2017

Training Workgroup

Chair - Kaitlyn Hess (EPA) - Chair; Debbie Scholz (START Contractor)

- Workgroup members include all RRT3 voting and participant members.
- Training Opportunities and Presentations for November 2017 and beyond were reviewed and posted on the RRT3 Meetings 2017 webpage (www.nrt.org/Meetings2017) "Documents" Tab under "05-2017 Meeting."
- **ACTION Requested:**
 - Provide review and comment on Training List.
 - Provide suggestions for future training topics.
 - Have standing members sit at U-shaped table during training meeting.

Wednesday Presentations

PRESENTATIONS provided in their entirety on RRT3 Meetings 2017 Website (www.nrt.org/Meetings2017) under the “Documents” Tab under “05-2017 Meeting”:

- “National Level Exercise - Atlantic Fury 2018” presented by Mike Sharon, Federal Preparedness Coordinator, FEMA Region III.
- “Guidelines for Selecting Appropriate Cleanup Endpoints” presented by Frank Csulak, NOAA Scientific Support Coordinator.
- “Swanson Creek Marsh Oil Spill - “How clean is clean” - presented by Debbie Lindsey, EPA.
- Endpoint Panel Discussion - lead by Debbie Lindsey, EPA; Alan Williams, MDE; and Frank Csulak, NOAA.
- “LNG 101: Extraction, Transfer, Condensing, and Exportation by the Cove Point, MD Liquefied Natural Gas (LNG) Facility” presented by Mr. Kenneth Curtis, Cove Point LNG.
- “Inland River Response - March 2017 Racine L & D Incident” presented by CDR Tanya Giles, USCG MSU Huntington.

Executive Committee

Co-chairs: Kevin Boyd (EPA) & David Ormes (USCG)

- Status Update:
 - Workgroup report-outs are summarized on previous slides.
- Next Meeting - November 14-16, 2017:
 - Location: Southern Pennsylvania - Lancaster, Gettysburg, Hershey.
 - Federal Budget resolution may inhibit solidifying meeting location planning.
 - Meetings need to be located at federal, state, local government, University, etc. locations.
 - Need to make sure the hotels and restaurants are close by and costs are compatible with per diem rates.

Executive Committee, Continued

- Items for November 2017 RRT III Meeting:
 - RRT III Standing Member Phone Activation Exercise.
 - National Dispersant Policy.
 - 2018 Work Plan Update.
 - Region III RRT Webpage Update and Review.
- Housekeeping:
 - Final 2018 Work Plan is due by 31 January 2018.
 - RRT Coordinator to send out draft plan to Workgroup chairs for update.
 - **ACTION ITEM:** Workgroup Chairs need to respond with updates to Cindy Santiago/Kaitlin Hess by 12 October 2017.

Executive Committee, Continued

- Housekeeping, continued:
 - The 2017 RRT3 Annual Report submittal is due to the NRT by 31 January 2018.
 - New NRT 2016 format to be used for submission.
 - Federal / State budget issues may affect member attendance (e.g., EPA, DOI, States) – need to ensure remote access is available for all functions, workgroup meetings, etc. during the RRT3 meetings.
 - Co-chairs to bring issue to the NRT-RRT Co-chairs meeting (June 13-15, 2017).

Executive Committee, Continued

- Housekeeping, continued:
 - Send out "Save the Date" ASAP with location information as soon as identified to allow agencies to get it on the calendar and initiate travel requests.
 - RRT3 Exercise Cycle:
 1. Notification Exercise - just completed; results provided in IAC Meeting slides.
 2. Activation Exercise - have Standing Members call in for a drill response (before Nov 2017 Meeting).
 3. Tabletop Exercise - schedule for a future RRT Meeting.

Executive Committee, Continued

- Housekeeping, continued:
 - Begin Drafting 2018 Work Plan.
 - **ACTION ITEM:** Workgroup Co-chairs to review 2017 plan and update for 2018. (Due by Nov 2017 RRT Meeting)
- New Business:
 - Planning Meetings to include State/Commonwealth members.

Thursday Standing Meeting

May 11, 2017

Standing Meeting Coordinator's Report-out

Upcoming Meeting & Conference Schedule

- **Sector Maryland - NCR Area Committee Meeting—23 May 2017 at 10 a.m. – Chesapeake Bay Environmental Center, Grasonville, MD.** *Next meeting October 24, 2017 at Sector Maryland-NCR Berry Hall.*
- **Sector Delaware Bay (Philadelphia) Area Committee Meeting—18 July 2017 at 9:30 a.m.,** Sector Delaware Bay, 1 Washington Avenue, Philadelphia, PA. Contact Jerry Conrad (gerald.a.conrad@uscg.mil) for more information. *Next meetings scheduled for 18 October 2017.*
- **Sector Hampton Roads (Virginia) Area Committee Meeting—October 2017; date, location, and time TBD.**
- **Sector North Carolina Area Committee Meeting—August/September 2017; date, location, and time TBD.**
- **Sector Buffalo (Eastern Great Lakes) Area Committee Meeting—date and location TBD.**
- **Marine Safety Unit Huntington Tri-state Response Workshop—4 May 2017 – USCG Station Erie, time and additional details TBD.**
- **Marine Safety Unit Pittsburgh (Port of Pittsburgh) Three Rivers Pollution Response Council Meeting—May 9, 2017, time and location TBD.**

Standing Meeting Coordinator's Report-out, Continued

- **Joint Regions 1 & 2 RRT Meeting—Just held, April 11-13, 2017** in Burlington, VT 05401. The Meeting presentations have been posted on the RRT2 website at www.nrt.org/RRT1and2mtgApril2017; click the “Documents” link on the right side of the page to find them.
- **CRRT Meeting—7 August 2017** in St. Croix. Due to travel budget considerations, they are scheduling the CRRT meeting in conjunction with the August PREP exercise. We are also looking to hold an area committee meeting, as well as a training session, during that week; **date, location, and time TBD.**
- **RRT3 Meeting—9-11 May 2017** in Solomons Island, MD at the Holiday Inn Solomons Island Conference Center & Marina, 155 Holiday Drive, Solomons, MD 20688. 410-326-6311.
https://www.ihg.com/holidayinn/hotels/us/en/solomons/slmmd/hoteldetail?cm_mmc=YextLocal_-_USA_-_SLMMD; Reservation code: RRT
- **RRT4 Meeting—Just held, March 7-9, 2017** in Columbia, SC.
- **RRT5 Meeting— Just held, 5-6 April 2017** – St. Paul, Minnesota.
- **RRT6 Meeting—9-11 May 2017** at the EPA Region 6 Training Center, 166550 Westgrove Rd., Addison, TX.
- **2015 NRT-RRT Co-Chairs Meeting—13-15 June 2017** – Pittsburgh, PA; meeting details **TBD.**

Standing Meeting Coordinator's Report-out, Continued

Training and Conferences

- **2017 International Oil Spill Conference** will be held **15-18 May 2017** at the Long Beach Convention Center, Long Beach, CA. For more information on this conference, www.iosc2017.org/.
- The 45th Annual **American Institute for Conservation of Historic and Artistic Works** Meeting will take place **May 28-June 2, 2017**, at the [Hyatt Regency Chicago](http://www.hyatt.com/hyattregency/chicago) in Chicago, IL. The meeting theme is *Treatment 2017: Innovation in Conservation and Collection Care*. A list of the workshops being provided is available from <http://www.conservation-us.org/annual-meeting/annual-meeting-2017/workshops>. For more information <http://www.conservation-us.org/annual-meeting/annual-meeting-2017>.
- **American Institute for Conservation of Historic and Artistic Works, Emergency! Preparing for Disasters and Confronting the Unexpected in Conservation Conference**, **May 28 – June 2, 2017**; <http://www.conservation-us.org/annual-meeting/annual-meeting-2017>.
- **HAZMAT 2017**– International Hazardous Materials Response Teams Conference will be held **June 15-18, 2017** in Baltimore, MD. For more information: <https://www.iafc.org/events/event/2017/06/15/default-calendar/international-hazardous-materials-response-teams-conference>.
- **Clean Waterways: North America's Inland Rivers Response Conference**–**June 27-28, 2017** at the Seelbach Hilton Hotel, Louisville, KY. For more information <http://2017.cleanwaterwaysevent.org/>.
- **Clean Gulf 2017**–Inland Offshore Coastal Solutions for Spill Preparedness and Response, **December 5-7, 2017**, George R. Brown Convention Center, Houston, TX. For more information <http://2017.cleangulf.org/conference/>.
- **INTERSPILL 2018**: the European oil Spill Conference and Exhibition will take place **13-15 March 2018** at ExCel, London. The first Call for Papers will be issued in April, and will be based on preliminary themes including Surveillance & Modelling, Offshore Exploration & Production Risks, Shipping & Salvage, and Decommissioning. Proceedings of the 2015 Conference, Workshops and Seminars have been published on the Interspill Ltd. Website www.interspill.org. For more information www.interspillevent.com.

Standing Meeting, Continued

- OSC & Sector, State/Commonwealth, and Agency Report-Outs
 - Combined report-out document is provided on RRT3 Meetings 2017 Website (www.nrt.org/Meetings2017) under the “Documents” Tab for “05-2017 Meeting.”
- Workgroup/Committee Report-outs are addressed on previous slides.
 - Inland Area Committee.
 - Spill Response Countermeasures Workgroup.
 - Consultation, Natural Resources, and Damage Assessment Workgroup.
 - Training Workgroup.
 - Information Management & Outreach Workgroup.
 - RCP Re-write Workgroup.
 - EO 13650 Workgroup.
- PRESENTATION: “API Study on Detection and Recovery of Sunken Oil” presented by Jacqueline Michel, RPI.

Standing Meeting, Continued

- Personnel changes to the Standing RRT/Incident-specific RRT membership:
 - District of Columbia:
 - DC HSEMA – Timothy Spriggs, DC State Representative (Primary).
 - Maryland:
 - MDE – Geoffrey Donahue, MD State Representative (Primary).
 - Virginia :
 - VDEQ – Wade Collins, VA State Representative (Alternate).
 - VDEM – Tom Jordan, VA State Representative (Primary).
 - West Virginia:
 - WVDEP – David Wheatcraft, WV State Representative (Alternate).

Standing Meeting, Continued

- Personnel changes, continued:
 - Sector North Carolina:
 - CAPT Barnes, Acting Sector Commander.
 - NOAA Scientific Support Coordinator :
 - West Virginia, Western Pennsylvania - LT Mike Doig.
- Others:
 - Delaware DNREC - Secretary Shawn M. Garvin

Closing Remarks

- Great working meeting!
- If you want to volunteer or know of a speaker for upcoming RRT Meetings, please contact RRT Coordinators:
 - EPA - Cindy Santiago (Santiago.Cindy@epa.gov),
 - EPA - Kaitlin Hess (Hess.Kaitlin@epa.gov), or
 - USCG - David Pugh (David.E. Pugh1@uscg.mil) .

Next Meeting

- November 14-16, 2017 – Lancaster / Hershey, PA.
- Tentative Dates for 2018 RRT3 Meetings:
 - May 15-17 – Location TBD.
 - November 6-8 – Location TBD.
 - Locations under consideration:
 - Charlottesville, VA.
 - Annapolis, MD.

Referenced / Useful Websites

- The webpages are under construction; we will keep you informed as each site is populated.
- RRTIII HOME PAGE: www.nrt.org/RRT3
- The “RRT3 Meetings 2017” URL is: www.nrt.org/Meetings2017
- The “RRT III Workgroup Home Page” URL is: www.nrt.org/WorkgroupHOME
- The “Regional Contingency Plan (RCP)” URL is: www.nrt.org/RRT3_RCP
- Main RRT III URL Page (Links to all RRT3 webpages): https://nrt.org/site/region_list.aspx?region=3

Area Contingency Planning Websites

- Inland Area Committee Website: <https://www.epaosc.org/R3IAC>
 - EPA Region 3 OSC Planning Dashboard: <https://www.eparm.net/R3IACP/Default.aspx>
- Sector Maryland and National Capitol Region website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=1>
- Sector Delaware Bay website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=40>
- Sector Hampton Roads website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=26>
- Sector North Carolina website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=53>
- Sector Buffalo website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=18>
- MSU Huntington website and ACP:
- MSU Pittsburgh website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=1000003>

Referenced / Useful Websites

- NOAA Incident News: <http://incidentnews.noaa.gov>
- NOAA ResponseLink *(for Government Responders - requires login/password)*:
<https://responselink.orr.noaa.gov/login>
- Environmental Response Management Application (ERMA): <http://response.restoration.noaa.gov/maps-and-spatial-data/environmental-response-management-application-erma>
- Selection Guide for Oil Spill Response Countermeasures: <http://nrt-sg.sraprod.com/build/#>

Referenced / Useful Websites

- EPA Environmental Response Team (ERT):
<https://www.epa.gov/ert>
- Region 3 EO 13650 – Chemical Facility Safety & Security:
www.nrt.org/R3EO13650
- Hazardous Materials: Oil Spill Response Plans and Information Sharing for High-Hazard Flammable Trains; Proposed Rule: <https://www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-16938.pdf>
- Emerging Risks Responder Awareness Training: Bakken Crude Oil (NRT S&T Committee):
<https://www.nrt.org/Main/Resources.aspx?ResourceType=Training and Educational Materials&ResourceSection=3>

New References Added to RRT3 Website

(<https://www.nrt.org/ResponseTools-FactSheets>)

- API. (2016). Options for Minimizing Environmental Impacts of Inland Spill Response
- API. (2016). Sunken Oil Detection and Recovery Operational Guide
- NOAA. (2017). Incident Command System (ICS) Job Aid for Natural Resource Damage Assessment (NRDA)
- OSHA Focus Four Initiative Tool Box Talks

Region III Regional Response Team Meeting Lancaster, PA November 14-16, 2017

Highlights, Action Items, Potential Agenda Topics, Upcoming
Meeting Dates

General Information to Website

The following documents are posted on the RRT3 Website (located in the RRT3 Meetings 2017 in the “Documents” Tab under “11-2017 Meeting”):

1. Final Agenda
2. List of Attendees (sign-in sheets)
3. This PowerPoint Summary of the Meetings
4. Training Opportunities & Presentations List
5. Summary of Agency Report-Outs
6. Presentations
7. Meeting Handouts
8. Workgroup/Committee Lists of Members

(<https://www.nrt.org/meetings2017>)

General Agenda

Tuesday, 11/14/2017:

- Inland Area Committee Meeting
- Workgroup Working Meetings

Wednesday, 11/15/2017:

- Training Workgroup
- Presentations Discussions
- Executive Committee Meeting

Thursday, 11/16/2017:

- Standing RRT3 Meeting and Report-Outs

Tuesday Topics

November 14, 2017

Inland Area Committee (IAC)

Debbie Lindsey (EPA) - Chair; Robin Dermigny & Debbie Scholz (START Contractors)

- AGENDA:

1. PRESENTATION - Region 3 Inland Area Committee Meeting - presented by Chair, Deborah Lindsey, EPA:
 - Updates to EPA OSC Sub-Area assignments
 - Update on RRT3 Guidance Documents based on RCP update
 - Update on Geographic Response Strategy (GRS) development for inland Sub-Areas
 - Sensitive Area Mapping project
 - Update and Demo of EPA Region 3 Dashboard and Viewer
 - DISCUSSION: Ideas for May 2018 IAC Meeting
2. PRESENTATION - TRANSCAER[®] and the National Transportation Community Awareness and Emergency Response (TRANSCAER) Task Group - presented by John Casey and Rich Fetzer

IAC, Continued

- Proposed IAC Workgroup Activity Timeline:

IAC REVISED Criticality Focus	Target Timeline
Review and Update RRT3 Guidance for use of products during spills in inland and areas of shared responsibility. Coordinate with SRCW and IMOW	May 2018; <i>Continuing</i>
Review to ensure Inland Area Contingency Plan (IACP); content consistent with NRT Area Planning Requirements	November 2018 <i>Continuing</i>
Development of outreach and resources for LEPCs (Dashboard and area planning fact sheets). Coordinate with Information Management & Outreach (IMO) Workgroup. Available at: https://www.nrt.org/meetings2017	November 2017 <i>Completed</i>
Coordinate with Spill Response & Countermeasures (SRC) Workgroup and Develop booming strategies in tidal areas, including rail/water and pipeline/water nexus points	<i>Continuing</i>

Regional Contingency Plan (RCP) Re-Write Workgroup

Chair – Dave Ormes (USCG D5); Robin Dermigny (START Contractor)

- RCP Re-Write Workgroup Membership:
 - Attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017)
 - Worked on Sections 1 – 3 of the draft RCP document
 - Section 4, Parts A and B were also reviewed
- **ACTION ITEMS:**
 - Workgroup Members - Review and provide final comments and edits on Sections 1-3
 - Robin Dermigny - Complete editing/formatting of Sections 4-6 and email to workgroup members for review

Regional Contingency Plan (RCP) Re-Write Workgroup

- Proposed RCP Re-write Workgroup Activity Timeline:

RCP Re-Write Workgroup REVISED Criticality Focus	Target Timeline
Revise/Update RRT3 Regional Contingency Plan - First Draft of Sections 4 - 6	May 2018 <i>Tentative</i>
Develop Wildlife Response Guidelines - First Draft	After Completion of RCP Draft
Implementation of the "Best Practices for Migratory Bird Care During Oil Spill Response."	After Completion of RCP Draft
Develop Monitoring Requirements for response options (Dispersants, ISB, etc.) using SMART and API Joint Industry Task Force (JITF) recommendations	After Completion of RCP Draft

Consultation, Natural Resources, & Damage Assessment (CNRDA) Workgroup

Co-Chairs: Frank Csulak (NOAA) & Susan Lingenfelter(USFWS); Michelle Dallessandro (START Contractor)

- Attending and current list of members are provided on the RRT3 Meetings 2017 website:
(www.nrt.org/Meetings2017) for
Workgroup_MemberList_CNRDA_11-2017.pdf
- Addressed:
 - Endangered Species Act Matrix for Region 3 – Frank Csulak, NOAA, SSC & Lindy Nelson, DOI
- **ACTION ITEMS:**
 - Final edits and distribution of individual matrices to each RRT3 USCG Sector for review and approval

CNRDA Workgroup, Continued

- Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup REVISED Criticality Focus	Target Timeline
Develop Draft NOAA Endangered Species Consultation Matrix for Coastal Zone	November 2017 <i>Completed</i>
Review/Update Dispersant Preauthorization document; address updates to ESA/EFH Consultation requirements	On hold
Produce Biological Assessment (BA) for Federal Waters - Combined effort with RRT1 and RRT2 (Awaiting NRT guidance; due by end of calendar year)	On hold
Review/Update In Situ Burning Preauthorization (on water)	TBD
NHPA Section 106 Guidelines	<i>Completed</i>
Conduct Tribal Consultations with Federally Recognized Tribes and Tribes with interests in the Region	TBD

CNRDA Workgroup, Continued

- Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup REVISED Criticality Focus	Target Timeline
Address updates to ESA/EFH Consultation Requirements	TBD
Further define National Pollution Fund Center and Response Funding. Pollution Removal Funding Authorizations (PRFA) versus Interagency Agreement (IAA)	TBD
Review Wildlife Annex for Response Operations versus NRDA actions - funding	TBD

Spill Response Countermeasures (SRC) Workgroup

Co-Chairs - Billy Martin (EPA) & Dave Pugh (USCG); Debbie Scholz (START Contractor)

- Attending and current list of SRC members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017)
- Completed first draft of the *Region III Regional Response Team Guidance for the Decanting of Contact Water in Inland, Ocean, and Coastal Waters*
 - **ACTION ITEMS:**
 - Incorporate agreed upon changes and revisions into working document
 - Conduct document review and finalization
 - Submit to Executive Committee at May 2018 (or before) for consideration and recommendation for adoption by the Standing Committee

SRC Workgroup, Continued

- Workgroup completed review of the *Region III Surface Washing Agents Preauthorization Test and Evaluation Protocol*
 - **ACTION ITEMS:**
 - Incorporate agreed upon changes and revisions into working document
 - Conduct document review and finalization
 - Submit to Executive Committee at May 2018 (or before) for consideration and recommendation for adoption by the Standing Committee

SRC Workgroup, Continued

- Proposed SRC Workgroup Activity Timeline:

SRC Workgroup REVISED Criticality Focus	Target Timeline
Review/Update <i>Region III Regional Response Team Guidance for the Decanting of Contact Water in Inland, Ocean, and Coastal Waters</i> guidance	November 2017; <i>Completed</i>
Review/Update First Draft of the <i>RRT3 Surface Washing Agents Preauthorization Test and Evaluation Protocol</i> document	November 2017; <i>Completed</i>
Participate with CNRDA Workgroup for the development and finalization of the Joint RRT I, II, and III <i>Biological Assessment and Essential Fish Habitat Evaluation Use of Oil Spill Dispersants and In Situ Burning as part of Response Actions Considered</i>	on hold

SRC Workgroup, Continued

- Critical topics remaining in queue:
 1. RRT3 Dispersant Preauthorization MOU and (Dispersant Employment Evaluation Plan (DEEP) - awaiting guidance from Co-chairs
 2. RRT3 In Situ Burning Preauthorization and Guidelines (inland, wetlands, and on water)
 3. RRT3 Bioremediation Guidelines
 4. Booming strategies for tidal and inland areas with rail/water and pipeline/water nexus points - **underway by IAC Workgroup** - to review concept documents

Information Management & Outreach (IMO) Workgroup

Chair: Maryann Toniazzo (GSA); Robin Dermigny (START Contractor)

- IMO Workgroup attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017)
- Reviewed IMO plan revisions and discussed how to address Social Media at the RRT3 level:
 - Because each agency has different protocols for handling Social Media, workgroup members decided to provide Best Practices in an Appendix to the IMO Plan.
- Brian Moore, PADEP accepted position of IMO Workgroup Co-Chair

IMO Workgroup, continued

- **ACTION ITEMS:**

- Email final revision of plan to IMO members for review. Post to RRT3 website.
- Workgroup members to provide their agencies' Best Practices for handling Social Media.
- Need to determine whether NRT requires a document retention schedule:
 - Should there be a file plan (included in the IMO Plan) or does NRT have one?
- Would RRT3 workgroup products be subject to FOUO? All should be public under Freedom of Information, minus contact information.
- Begin updating Agency Fact Sheets

IMO Workgroup, Continued

- Proposed IMO Workgroup Activity Timeline:

IMO Workgroup REVISED Criticality Focus	Target Timeline
Develop Information Management Plan	<i>Completed</i>
Revise RRT3 new website: <ul style="list-style-type: none">• Update information• Consistent format/look for all products by workgroups/committees	May 2018 Underway/Continuing
Update fact sheets and information	November 2018 Underway/Continuing
Determine what information is missing from website to make it available	May 2018 Underway/Continuing
Develop dissemination and education materials for stakeholders on RRT3 and planning/response communities, etc.	On Hold

13650 - Improving Chemical Facility Safety & Security Workgroup

Tri-Chairs - Bill Steuteville (EPA), Adam Hamrick (OSHA) & Garrett Hanson (DHS)

- Attending and current lists of EO 13650 members and documents are provided on the Region 3 Executive order 13650 Chemical Facility Safety and Security website:
 - Website: www.nrt.org/R3EO13650
- Tri-Chair members (EPA, OSHA, and DHS) met during Workgroup Working Meetings. Report-Out provided during Thursday Standing Meeting:
 - Continue sharing PSM inspection schedule and results with Tri-Chairs.
 - Continue to meet quarterly, including PHMSA, USCG, FBI, ATF, and others.

Chemical Facility Safety & Security Workgroup, Continued

- In 2017 have been holding workshops and outreach at conferences, multiple agency meetings, and other venues.
- Looking to do another Workshop 2018 - information will be provided as details are firmed up.
- Unable to visit LEPCs individually - looking for regional opportunities. Please advise Tri-Chairs of any opportunities you are aware of.
- ATF provided a truck display at the Dover, DE Workshop this year. A large number of agencies participated and information-sharing was well received.
- A drone presentation was conducted by PADEP/PEMA - recommend this presentation for a future RRT3 meeting.

Field Trip to PEMA Commonwealth Response Coordination Center (CRCC)

- Brian Moore of PADEP arranged a field trip for the membership to the Pennsylvania Emergency Management Agency's Emergency Operations Center (EOC) facility in Harrisburg, PA
 - Participants observed the Commonwealth's Radiological Emergency Preparedness Full-Scale Exercise with Exelon's Limerick Nuclear Energy Generating Station
 - Some of the Agencies participating included:
 - PEMA
 - PADEP - Bureau of Radiation Protection & Environmental Emergency Response
 - Nuclear Regulatory Commission
 - FEMA
 - A big thank-you to PEMA and PADEP for the tour!

Wednesday Topics

November 15, 2017

Training Workgroup

Chair - Kaitlyn Hess (EPA) - Chair; Debbie Scholz (START Contractor)

- Workgroup members include all RRT3 voting and participant members
- Training Opportunities and Presentations for May 2018 and in the future were reviewed and posted on the RRT3 Meetings 2017 webpage (www.nrt.org/Meetings2017) "Documents" Tab under "11-2017 Meeting"
- ACTION ITEMS (all participant members):
 - Review and provide comment on list of Training Opportunities and Presentations
 - Provide suggestions and/or contact information for future training/presentation topics

Wednesday Presentations

- PRESENTATIONS provided in their entirety on RRT3 Meetings 2017 Website (www.nrt.org/Meetings2017) under the "Documents" Tab under "11-2017 Meeting":
 - "NCP Relationship to NRF for Responses," presented by David Ormes, USCG District 5 Co-Chair, RRT3
 - "ICCOPR R&T Activities and 6-Year Plan," presented by Kirsten Trego, USCG HQ
 - "Region 3's Oil and Gas Operations and Exploration," presented by Kurt Klapowski, PADEP
 - "Wolfsnare Creek/Naval Station Oceana Response," presented by LCDR Renee McKinnon and LCDR John Laraia, USCG Sector Hampton Roads
 - "Hyndman Train Derailment," presented by Brian Moore, PADEP
 - "Large Fish Kill in Roanoke, VA," presented by John Giese, VDEQ
 - "USCG Flood Punts," presented by CDR Tanya Giles, MSU Huntington
 - "Preparing for a Rapid Response to Major Marine Oil Spills: A Workshop on Research Needs to Protect the Health and Well-Being of Communities," presented by Ann Walker, SEA Consulting Group, Chair for the National Academies of Sciences - Health and Medicine Division and Gulf Research Program

Executive Committee

Co-chairs: Kevin Boyd (EPA) & David Ormes (USCG)

- Status Update:

- Results from Workgroup report-outs are summarized on previous slides

- Future Meetings:

- Highly recommended for meetings to be located at federal, state, local government, university, etc. locations
- May 22-24, 2018
 - Location: Silver Spring, MD (NOAA Facility)
- November 27-29
 - Location TBD

Executive Committee, Continued

- Items for May 2018 RRT III Meeting:
 - RRT III Standing Member Phone Activation with Assignment Call-in Exercise, May 2018
 - Region III RRT Webpage Update and Review, ongoing
- Housekeeping:
 - Final 2018 Work Plan has been completed:
 - RRT Co-chairs to sign
 - Plan is due to NRT by 31 January 2018 and will be posted to RRT3 website

Executive Committee, Continued

- Housekeeping (continued):
 - RRT3 Annual Report submittal is due to the NRT by 31 January 2018
 - New NRT 2016 format to be used for submission
 - **ACTION ITEM:** All Sector and OSC reports for second half of Calendar year 2017 due to Kaitlin Hess by **5 January 2018**
 - Federal / State budget issues continue to affect member attendance (e.g., EPA, GSA, DOI, States) – will continue to provide Distance access for all functions, workgroup meetings, etc. during the RRT3 meetings;
 - **ACTION ITEM:** RRT3 Co-chairs sending letter to all agency and state/commonwealth members reminding them of the importance of participation and attendance at RRT3 meetings

Thursday Standing Meeting

November 16, 2017

Standing Meeting Coordinator's Report-out

Upcoming Meeting & Conference Schedule

- Sector Maryland - NCR Area Committee Meeting: Next meeting **March 2018**; location **TBD**
- Sector Delaware Bay (Philadelphia) Area Committee Meeting (Joint AC & AMSCM):
21 February 2018 at 9:30 a.m., ExxonMobil Tech Center, 600 Billingsport Road, Paulsboro, NJ
- Sector Hampton Roads (Virginia) Area Committee Meeting: **11 January 2018**; TSA location and time **TBD**
- Sector North Carolina (Coastal North Carolina) Area Committee Meeting: date and location **TBD**
- Sector Buffalo (Lake Erie) Area Committee Meeting: date and location **TBD**
- Marine Safety Unit Huntington Tri-state Response Workshop: **February 2018**; location **TBD**
- Marine Safety Unit Pittsburgh (Port of Pittsburgh) Three Rivers Pollution Response Council Meeting: **13 February 2018**; location **TBD**
- Sector New York Area Committee Meeting: date and location **TBD**

Standing Meeting Coordinator's Report-out, Continued

- **RRT1 Meeting: 5-6 December 2017** at the US Fish and Wildlife Services facility in Hadley, MA. For more information and registration, please follow the link:
<https://trainex.org/classdetails.cfm?courseid=1741&classid=7655>
- **RRT2 Meeting: TBD**
- **CRRT Meeting: TBD**
- **RRT3 Meeting: 22-24 May 2018** in Silver Spring, MD – location to be announced **TBD**
- **RRT4 Meeting: 13-15 March 2018** in Mobile, AL at the NOAA Disaster Response Center, 7344 Ziegler Blvd., Mobile, AL 36608
- **RRT5 Meeting: Spring 2018 in Michigan**; date and location to be announced **TBD**
- **RRT6 Meeting: Just held 8-10 November, 2017; Next meeting: 8-10 May 2018;**
USEPA Training Center, 16650 Westgrove Drive, Addison, TX
- **2018 NRT-RRT Co-Chairs Meeting: date and location TBD**

Standing Meeting, Continued

- PRESENTATIONS and Agency/State/Commonwealth/OSC & Sector Report-Outs are provided in their entirety on RRT3 Meetings 2017 Website (www.nrt.org/Meetings2017) under the "Documents" Tab for "11-2017 Meeting"
 - *[11-2017_RRT3_Report-outs_Combined.pdf](#)*
- Workgroup/Committee Report-outs are addressed on previous slides
 - Inland Area Committee
 - Spill Response Countermeasures Workgroup
 - Consultation, Natural Resources, and Damage Assessment Workgroup
 - Training Workgroup
 - Information Management & Outreach Workgroup
 - RCP Re-Write Workgroup
 - 13650 Chemical Facility Safety & Security Workgroup

Closing Remarks

- Great working meeting!
- If you want to volunteer or know of a speaker for upcoming RRT Meetings, please contact RRT Coordinators:
 - Cindy Santiago (Santiago.Cindy@epa.gov)
 - Kaitlin Hess (Hess.Kaitlin@epa.gov) or
 - David Pugh (David.E. Pugh1@uscg.mil)

Next Meeting

- May 22-24, 2018 – Silver Spring, MD (Tentative)
- RRTIII Website - www.nrt.org/RRT3
- Links to other RRT3 webpages - https://nrt.org/site/region_list.aspx?region=3
- The “Regional Contingency Plan (RCP)” URL is: www.nrt.org/RRT3_RCP
- The “RRT3 Meetings 2017” URL is: www.nrt.org/Meetings2017
- The “RRT III Workgroup Home Page” URL is: www.nrt.org/WorkgroupHOME

Referenced / Useful Websites

- The RRT III Main Access Page URL is :
www.nrt.org/site/region_list.aspx?region=3
- The webpages are under construction; we will keep you informed as each site is populated

Area Contingency Planning Websites

- Inland Area Committee Website: <https://www.epaosc.org/R3IAC>
 - EPA Region 3 OSC Planning Dashboard: <https://www.eparm.net/R3IACP/Default.aspx>
- Sector Maryland and National Capitol Region website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=1>
- Sector Delaware Bay website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=40>
- Sector Hampton Roads website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=26>
- Sector North Carolina website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=53>
- Sector Buffalo website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=18>
- MSU Huntington website and ACP:
- MSU Pittsburgh website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabId=1&cotpld=1000003>

Referenced / Useful Websites

- NOAA Incident News: <http://incidentnews.noaa.gov>
- NOAA ResponseLink *(for Government Responders - requires login/password)*:
<https://responselink.orr.noaa.gov/login>
- Environmental Response Management Application (ERMA): <http://response.restoration.noaa.gov/maps-and-spatial-data/environmental-response-management-application-erma>
- Selection Guide for Oil Spill Response Countermeasures: <http://nrt-sg.sraprod.com/build/#>

Referenced / Useful Websites

- EPA Environmental Response Team (ERT):
<https://www.epa.gov/ert>
- Region 3 EO 13650 – Chemical Facility Safety & Security: www.nrt.org/R3EO13650
- Hazardous Materials: Oil Spill Response Plans and Information Sharing for High-Hazard Flammable Trains; Proposed Rule: <https://www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-16938.pdf>

New References Added to RRT3 Website

- CNRDA ESA Matrix for NOAA Resources - customized for each Sector Area Contingency Plan