Workaround for USCG Users Opening *Enclosure OOOO RCP Contacts*

Problem:

1. On the RRT9 web site at www.nrt.org/rrtix, go to ALL DOCUMENTS, then choose the RCP folder.

2. Double-click *Enclosure 0000 RCP Contacts in one list yyyy-mm-dd.xlsx*. The file opens in a browser (usually Microsoft Edge). This is a feature of Microsoft SharePoint.

3. Although you can see the contents of the file, you cannot use the feature in Microsoft Excel that allows you to limit (sort through) the rows you see by specifying specific values in one or more columns.

   o For example, if you wanted to see only contacts in Arizona, you would click the header in the column marked FEDERAL/STATE and select AZ.

4. If you download the file, it downloads as a PDF, not as an Excel file.

Workaround:

Use a standalone computer that is not running Microsoft SharePoint.

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