

**WORKGROUPS AND
REPORT OUTS SESSION
NOTES**

Tuesday, December 10, 2024

NOAA Center for Weather and Climate Prediction, College Park, Maryland

Workgroup Report Outs & Feedback Session

- Roll Call for Executive Committee and Workgroup Chairs
- RCP Workgroup (Mrs. Thorkilson, USCG / Mr. Gaynor, US EPA)
 - Getting towards end of Phase II review of RCP. Compiling comments and appendices. Hope to have main draft by December 2024 and Final for Spring 2025.
- Training & Exercise (Ms. Bastias, US EPA)
 - Clarified comments in the RCP. Reviewed new format for capturing training and comments
 - May RRT Meeting – Tabletop Exercise during Meeting. Monthly planning meetings
- CEHR (Mr. Csulak, NOAA & Ms. Banda USFWS / Mr. Nelson, DOI)
 - Spoke about tools/documents (EU guidance materials, EU Quick Guide). WG will continue making progress
 - EU Leader Guide – larger document with tools and examples. Trying to make RRT relevant document
 - Work Plan – tasks are relevant for group
 - RCP Tracker – identified ones that can be removed/examined. Continue to move forward
- Spill Response Countermeasures (Mr. Pugh, USCG / Mr. Martin, US EPA)
 - Finalized reviews of guided documents and MRUs.
 - Addressing Delaware’s request to remove Zone A
 - Some appendices need reviewed, determine if relevant
- Information Management and Outreach (Mr. Moore, PADEP)
 - During report outs tomorrow, report to Kristian if someone is missing access to aspects of the website
 - Spread fact sheets about what RRT can do
- Question: Did we not already have a fact sheet for RRT?
 - Answer: Not sure where an up-to-date copy is. Make available if relevant.

Concluded at 15:45

Meeting Attendance Roster

Attendee Name	Attendee Organization
Banda, JoAnn	DOI - FWS
Bartos, Myles	US EPA
Bastias, Sabina	US EPA
Ciani, Lydia	START – Tetra Tech

Csulak, Frank	DOC - NOAA
Gaynor, Kevin	US EPA
Martin, William	US EPA
Moore, Brian	PADEP
Nelson, John	DOI
Pugh, David	USCG
Smith, Jessie	START – Tetra Tech
Thorkilson, Kelly	USCG